HIGH COURT OF JAMMU & KASHMIR AND LADAKH

(Office of the Registrar General at Jammu)

ORDER

No: 1504 of 2023/RG

Dated: 18.12.2023

With a view to revamp the functioning of Protocol Sections of the High Court of J&K and Ladakh, Jammu/Srinagar and to utilize the services of Registrar Management, High Court Wing Srinagar/Additional Registrar (Adm.), High Court Wing Jammu in an effective manner, the following arrangement/assignment of work is hereby made, in supersession of orders issued in this regard, earlier:-

- 1. Shri Haroon Rashid Bhat, Registrar Management, High Court Wing Srinagar shall look after:
 - a) The receiving and seeing off Hon'ble the Chief Justice/ Hon'ble Sitting Judges of High Court of J&K and Ladakh and the visiting Hon'ble Sitting Judges of the other High Courts, at Airport /Railway Station (Srinagar);

b) The protocol services of all the retired Hon'ble Judges at Srinagar who are not holding any assignment;

- c) Maintenance, accommodation and upkeep of official residences of Hon'ble Judges at Srinagar; and
- d) Traffic regulations within the High Court Complex, Srinagar including issuance of parking passes.
- 2. Shri Ajay Kumar Sharma, Additional Registrar (Adm.), High Court Wing Jammu shall look after:
 - a) Receiving and seeing off Hon'ble the Chief Justice/Hon'ble Sitting Judges of High Court of J&K and Ladakh and the visiting Hon'ble Sitting Judges of the other High Courts, at Airport (Jammu);
 - b) Receiving and seeing off important dignitaries/guests at Railway Station, Jammu and looking after other protocol duties at Railway Station under the supervision of Railway Magistrate, Jammu;
 - c) The protocol services of all the retired Hon'ble Judges at Jammu who are not holding any assignment;
 - d) Maintenance, accommodation and upkeep of official residences of Hon'ble Judges at Jammu; and

e) Traffic regulations at the High Court Complex, Jammu including issuance of parking passes.

By Order.

(Shahzad Azeem) Registrar General Dated: - 18.12.2023

No:-**55854-24/**RG/GS

Copy of the above forwarded to:

- 1. Principal Secretary to Hon'ble the Chief Justice, High Court of J&K and Ladakh;
- 2. Secretary to Hon'ble Mr. / Mrs. Justice for kind information of their Lordships.
- 3. Registrar Vigilance, High Court of J&K and Ladakh, Jammu.
- 4. Director, J&K Judicial Academy, Jammu.
- 5. Registrar Rules, High Court of J&K and Ladakh.
- 6. Registrar Judicial, High Court of J&K and Ladakh, Jammu/Srinagar.
- 7. Registrar Inspection, High Court of J&K and Ladakh, Jammufor information.
- 8. Registrar Administration/Recruitment High Court of J&K and Ladakh for information.

- 9. Joint Registrar Judicial/Protocol, High Court of J&K and Ladakh, Srinagar for information.
- 10. Sub Judge/Railway Magistrate, Jammu for information and necessary action.
- 11. Concerned Officer ______ for information and necessary compliance.
- 12. Director Finance, High Court of J&K and Ladakh, Jammu.
- 13. Account Officer, High Court of J&K and Ladakh, Jammu/Srinagar. for information and necessary action.

14. Incharge NIC, High Court of J&K and Ladakh for information and with the request to get the same uploaded on the official website of the High Court.

15. Incharge Library, High Court Wing Jammu/Srinagar for information and keeping the record of the same.

16. Order book.

Registrar General